



# EXECUTIVE CERTIFICATE IN CONSTRUCTION LEADERSHIP

## To Apply:

- ▶ Please refer to our website [dal.ca/execed](http://dal.ca/execed) for information on admission requirements and deadlines.
- ▶ Please **complete all sections** of the application.
- ▶ **Be sure to sign the declaration on the final page** of the application before submitting.

## Organization Details

Company Name

Street Address

City

Province/ State

Postal Code

Telephone

Yes No

CANS Member? E-mail

## Personal Information

### Full Legal Name

Include your full legal name as it appears on your official identification documents, for example your birth certificate or passport. Your full legal name should also appear on all supporting documents.

Last Name (Surname/Family Name)

Previous Surname (if applicable)

First Name

Middle Name

Preferred Name

Street Address/PO Box

City

Province/State

Postal Code

Province of Permanent Residence

Telephone

Cell Phone

E-mail

Gender:  Male  Female  Other

Date of Birth:

## Additional Information Please submit the following information on separate additional pages:

- In letter format, briefly describe your relevant educational and/or professional experience (including publications, awards and relevant employment), your Executive Certificate program goals, and your reasons for wanting to attend Dalhousie University.
- Your resume or a chronological record of your employment history
- A letter of support from your organization/ a construction industry champion.
- All documents received become the property of Dalhousie University and will be used at the discretion of the University for internal purposes only. Documents will not be photocopied or returned to the student.

## Deadline Information

- ▶ Applications must be received, either by mail or electronically, no later than July 31st 2016 for the Executive Certificate in Construction Leadership Program.

## Academic History (College/ University/ Other)

List any Educational institution you have attended or are currently attending.

Have you ever applied to, attended or worked for Dalhousie University, University of King's College or the former TUNS?

Yes  No

If yes, please provide your ID #

| Institution | Province (Country, if outside Canada) | From    | To      | Degree/Diploma Awarded & Date |
|-------------|---------------------------------------|---------|---------|-------------------------------|
|             |                                       | MM/YYYY | MM/YYYY |                               |
|             |                                       | MM/YYYY | MM/YYYY |                               |
|             |                                       | MM/YYYY | MM/YYYY |                               |

Have you ever been required to withdraw from any Educational institution for academic reasons?  Yes  No

If yes, which institution  Date

Reason

### ▶ Confidential Reference Letters

At least **one** supporting Confidential Reference Letter is required. The selection committee will determine if additional references are required.

- ▶ Ask your references to place their letter in a sealed envelope, endorse it across the back seal, and return to you. **Do not open the envelope.** If your references are reluctant to follow this procedure, please have them mail the envelopes directly to:  
Executive Education  
Dalhousie Faculty of Management  
6100 University Avenue, Suite 2060  
Halifax, NS, B3H 4R2  
Alternatively, references can be emailed directly to [execed@dal.ca](mailto:execed@dal.ca)

## References

Name and address of at least two references.

Name

Address

Name

Address

Name

Address

## Payment: Fees & Funding

**Fees:** The program fee for CANS Members is \$12,000. The program fee for non-CANS Members is \$14,000. (plus applicable taxes) If paying by cheque, they should be made payable to Dalhousie University, Executive Education.

**Funding:** Eligible participants may qualify for funding through the Province of Nova Scotia's Workplace Innovation and Productivity Skills Initiative (WIPSI). To learn more about funding options please contact Jessica McCall, Industry Education & Training Lead at the Construction Association of Nova Scotia. Tel: 902-468-2267 ext. 706 or Email: [jmccall@cans.ns.ca](mailto:jmccall@cans.ns.ca)

► Dalhousie University is committed to encouraging diversity and to providing services that meet the needs of the University's diverse student population. Completion of all or part of this section is voluntary. The information collected in this section will be used by the University to assist in assessing and improving services to students who are Aboriginal, Black/person of African descent, or persons with a disability. Any data produced from the information will not be linked to you without your prior written consent. Please complete this section only if you self-identify as Aboriginal, Black/person of African descent, or a person with a disability.

## Self-Identification Questionnaire (Optional)

### Aboriginal Peoples

For the purposes of this questionnaire, "Aboriginal Peoples" include individuals who are status, non-status, Métis, or Inuit. Based on this definition, do you consider yourself an Aboriginal person?

Yes  No

### Black/Person of African Descent

Do you consider yourself Black / a person of African descent?

Yes  No

### Students with Disabilities

For the purposes of this questionnaire, disabilities are long term or recurring impairments and include: learning disabilities; acquired brain injury; attention deficit hyperactivity disorder (ADHD); Asperger's syndrome; autism; chronic health conditions; hearing, speech and vision impairments; mental health disabilities; and physical and mobility impairments.

Do you consider yourself a person with a disability?

Yes\*  No

### \* For further information

If you require accommodation that relates to your disability, you must register with the Office of Student Accessibility and Accommodation (OSSA) and provide appropriate documentation. Visit [osaa.dal.ca](http://osaa.dal.ca).

## Declaration (Required)

I hereby certify that all of the above information provided in this application is complete and correct, and I authorize Dalhousie University to verify any information provided as part of this application. I understand that withholding information or falsification of information in this application or supporting documents may be considered grounds for non-admission or, after admission, grounds for dismissal. I agree that details concerning my application, enrolment or any falsification of information may be provided to other institutions including the Association of Registrars of the Universities and Colleges of Canada, in accordance with the Freedom of Information and Protection of Privacy Act. I agree to follow and be bound by the provisions of the Calendar, and the regulations of the University, including any revisions, deletions, or additions made to them in the future. If admitted, I agree to pay all fees associated with my registration and enrolment at the University.

Signature

Date

All supporting documents (e.g. resume, biography letter, references etc...) must be sent to Executive Education prior to the application deadline of July 31st, 2016.



Executive Education  
Dalhousie University Faculty of Management  
6100 University Avenue, Suite 2060  
Halifax, NS B3H 4R2 Canada

All submitted documents become the property of Dalhousie University and will not be returned. Your application must be complete to be processed and a decision made. Possession of minimum requirements does not guarantee admission. Acceptance to the program is limited by the number of spaces available.

For information regarding your application, contact Executive Education  
Email: [execed@dal.ca](mailto:execed@dal.ca) or Tel: 1.902.494.4450.