

CANS Business Centre

Frequently Asked Questions (FAQs)

CANS Business Centre Hours

Monday - Friday
8:00 a.m. - 3:30 p.m.

How do I book the Business Centre?

Please contact CANS office to book the Business Centre by calling 902-468-2267 or emailing cans@cans.ns.ca. We will email the booking form to you.

How do I access the Business Centre?

To access the Business Centre, you will require a swipe card at a cost of \$20. This card can be picked up and paid for at the CANS reception desk prior to your booked meeting.

Do I need to purchase a new swipe card for each Business Centre booking?

No. It is a one-time fee if you possess the swipe card.

What if I have an old swipe card?

You can exchange your old swipe card for a new one. Your deposit will be applied toward the fee for the new card.

How much notice is needed to book the Business Centre?

Your request must be received at least 24 hours in advance and is based on availability.

What if I lose my swipe card?

There is a \$20 replacement fee for a lost swipe card.

How many people can the Business Centre hold?

Approximately 10 to 15 people.

Is WIFI available? Is printing available on site?

Yes, both are available.

Is there video conferencing available in the Business Centre?

Yes. You must provide CANS with the email addresses of those who require virtual access with a minimum of 48-hour notice prior to your meeting.

Do you provide laptops?

No. Please ensure you bring your own device that is compatible with HDMI.

Can the orientation of the room be changed?

It can, but due to current COVID restrictions, changing the orientation of the room is limited.

Are catering and/or beverages available?

Catering and/or beverages are currently unavailable through CANS, however you may provide your own.

Is there a washroom facility located in the Business Centre?

There are no washroom facilities in the Business Centre. You may access the washroom through CANS office with proof of vaccination, or the washroom can be accessed through the exterior entrance of the main building without proof of vaccination.

Is proof of vaccination required to use the Business Centre?

No, proof of vaccination is not required to use the Business Centre.

What COVID protocols are in place?

CANS follows all current provincial guidelines established by the Nova Scotia Health Authority.

Ready to Book CANS Business Centre?

Please call 902-468-2267 ext. 0 to speak to a Member Services Specialist or email cans@cans.ns.ca to book the CANS business centre.

Any member booking this space must complete a booking form in advance and comply with CANS COVID safety requirements.